



## Registration and Parent Agreement

Please fill out one application per child. A non-refundable registration fee of \$100.00 per child/\$175.00 per family and a deposit equal to the first week's tuition must accompany each application. The deposit will be applied toward the first tuition payment. Payment by check or credit card is required at the time of registration. There are no refunds.

### Child Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Birth Date: \_\_\_/\_\_\_/\_\_\_  Male  Female Current Age: \_\_\_\_\_

### Program Hours

Full Time: M-F 6:30 a.m. – 6:30 p.m.

Part Time:  M  T  W  Th  F

### Program and Weekly Tuition

Tiny Tots  Lil Tots

Two-Tots  PK-Tots

### Parent/Guardian Information

Last Name \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip code: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Cellular Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip code: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Cellular Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Medical Information**

Allergies: \_\_\_\_\_

Pediatrician: \_\_\_\_\_ Telephone: \_\_\_\_\_

Pediatrician's Address: \_\_\_\_\_

**Family Information**

Language(s) spoken in the home: \_\_\_\_\_

**List other children in the family:**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

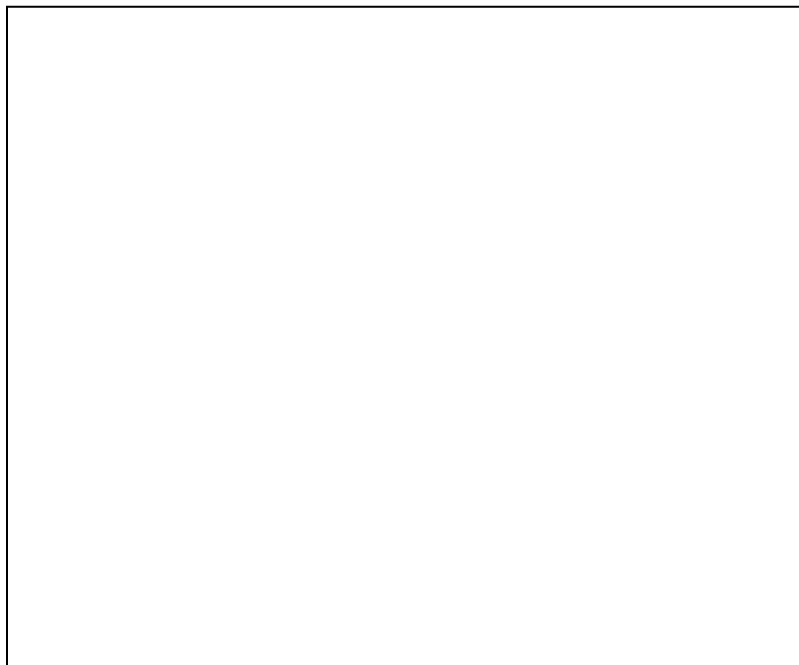
**Emergency Contacts: (Other than parents)**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please attach custody documents if applicable:**

**Please attach child's photo here:**



I agree to the enrollment of my child \_\_\_\_\_, at Eco-Tots Early Learning Center in the following program:

**Full-Time Child Care/Preschool**

**Part Time Child Care/Preschool**

1. Weekly fees are due every Friday preceding the week of care. If tuition is not received by Monday, I understand that a \$25.00 late fee will be assessed. If tuition is not received by Tuesday of the week of care, I understand that my child may not be admitted to school. Tuition is owed whether my child is absent due to illnesses or vacations. There are no refunds on tuition or fees. In addition, no refunds or deduction of tuition will be given if the center must be closed due to weather, power, and water or building emergencies. My weekly tuition is \$\_\_\_\_\_ and begins on \_\_\_\_\_.
2. A 30-day written notice is required to withdraw from the program.
3. There are no refunds for absences or unused time.
4. To receive a deposit refund prior to enrolling, a written notice must be received in the Administrative Office 7 days before the start of this agreement. The registration fee is non-refundable.
5. If my check is returned from the bank, I will be assessed a \$25.00 returned check fee. If I have two checks returned, I understand I must make future payments by credit card, money order or certified check.
6. **Discounts:**
  - Siblings: First child - full price, second or third child receives a 5% discount from the lowest fee.
  - Full Year Prepayment Options: 5% discount off of tuition fees if paid prior to September 1.
7. **Late Pick Up Fees:**
  - Pick-ups that occur after 6:30pm will incur a late charge of \$1.00 per minute.
  - Late fees are to be paid directly to the staff at the time of pickup. If not, it will be added to tuition and fees.
8. I understand for my child to start at Eco-Tots Early Learning Center, all required forms must be submitted to the Administrative Office a minimum of two weeks prior to my child's start date. If my child's enrollment file is incomplete, my child will not be permitted to start the program.
9. I have received and read Eco-Tots Early Learning Center Parent Handbook.
10. I understand that Eco-Tots Early Learning Center may use volunteers to assist in the center. These volunteers meet all the Office of Child Care Regulations for volunteers.
11. I have read this form and understand that by my signature hereto, I am releasing Eco-Tots Early Learning Center from liability in the case of illness, injury or accident sustained by my child while enrolled in the Center, unless such illness, injury or accident is the result of negligence or misconduct of Eco-Tots Early Learning Center, its agents or employees.

Parent's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_